

PROCEDURES FOR REFERRAL AND PLACEMENT INTO E.D. PROGRAMMING

School Districts who are interested in possible placement in the Auglaize County E.D. classrooms must follow this procedure.

1. Consult with team colleagues/administrator about suspected behavior concerns. Implement Tier 1 positive behavior supports and strategies.
2. Anecdotally record inappropriate behaviors by target student.
3. Use IAT local school procedure with Special Education Director assigned to the E.D. program present as a team member. If the IAT procedure is successful, continue to keep the Special Education Director apprised of student progress. Implement Tier II positive behavior supports and strategies for a sustained period of time. Document students behavior during this trial period.
4. Formal referral with the school psychologist for testing in the area of E.D.
5. Functional Behavioral Assessment must be completed along with the required ETR by local school team, which includes parents.
6. Consult with the ETR/IEP team as to whether referrals are needed for assistance by the Intervention/Prevention Resource Specialist, Family Stability Team, school social workers, mentoring program, or community mental health agency for family or individual intervention. If the student has a probation officer, that individual should be included in as many of the procedures as possible.
7. If the student is eligible for the E.D. program, the reading, explanation, and signing of the ETR should be completed by the entire local school team, which includes parents.
8. Following the signed ETR, an IEP should be designed for the student. Program options should then be discussed, remembering that the best place for an eligible student could be in his/her local school district, versus the E.D.
9. Student is placed in the appropriate classroom setting. Best Practices again would dictate a visitation and transition meeting to the new classroom, with an introduction of staff, materials, schedule and discussion of student needs & behaviors. The ACESC must have a copy of the student's current IEP/ETR, emergency medical form prior to the first day of enrollment in the ED program.

FOR MORE INFORMATION CONTACT: Amy Becher at abecher@auglaizeesc.org or 419-739-0128.

